

Child Care CHECKLIST

<i>Caregivers and Teachers</i>	<input type="checkbox"/> Develop positive relationships with children	<input type="checkbox"/> Involved in continuing education programs
	<input type="checkbox"/> Get down on child's level	<input type="checkbox"/> Update parents on child's daily activities
	<input type="checkbox"/> Greet children when they arrive	<input type="checkbox"/> Welcome parent's ideas and involvement
	<input type="checkbox"/> Quickly meet child's needs even when busy	<input type="checkbox"/> Staff and children enjoy being together
	<input type="checkbox"/> Involved in continuing education programs	<input type="checkbox"/> Meet child-to-staff ratios for each age group
<i>Settings</i>	<input type="checkbox"/> Bright, clean and pleasant setting	<input type="checkbox"/> Variety of safe play equipment
	<input type="checkbox"/> Adequate space for each activity	<input type="checkbox"/> Play areas easily viewed by staff at all times
	<input type="checkbox"/> Securely fenced outdoor play area	<input type="checkbox"/> Separate areas for quiet play and active play
<i>In General</i>	<input type="checkbox"/> You agree with discipline practices	
	<input type="checkbox"/> You hear the sounds of happy children	
	<input type="checkbox"/> Children are comforted as needed	
	<input type="checkbox"/> The provider is licensed and regulated	
	<input type="checkbox"/> Surprise visits by parents are encouraged	
<i>Activities</i>	<input type="checkbox"/> Activities are age appropriate	
	<input type="checkbox"/> Daily balance of indoor/outdoor play, story, and nap time	
	<input type="checkbox"/> Healthy food, snacks and physical exercise	
	<input type="checkbox"/> Variety of toys & learning materials for children	

Ask the Director and Staff

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| <input type="checkbox"/> | What is the program's mission and philosophy? |
| <input type="checkbox"/> | Is the program licensed or registered? |
| <input type="checkbox"/> | May I have a copy of your policies? |
| <input type="checkbox"/> | Do the policies include schedules and fees? |
| <input type="checkbox"/> | What is your sick child policy? |
| <input type="checkbox"/> | Do you offer any financial assistance? |
| <input type="checkbox"/> | Do you have an orientation for new families? |
| <input type="checkbox"/> | What are your procedures for emergencies? |
| <input type="checkbox"/> | Do you practice fire drills and evacuations? |
| <input type="checkbox"/> | Are all staff trained in CPR and First Aid? |
| <input type="checkbox"/> | Do you Background Check ALL staff? |
| <input type="checkbox"/> | What is your system for knowing where my child is at all times? |
| <input type="checkbox"/> | Do you participate in the USDA sponsored Child and Adult Care Food Program (CACFP)? |
| <input type="checkbox"/> | How does the program support children's education and learning? |
| <input type="checkbox"/> | Are children able to choose what activities they want to do and who to play with? |
| <input type="checkbox"/> | Do the children help plan activities? |
| <input type="checkbox"/> | How do you accommodate children with special needs? |

Warning Signs

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| <input type="checkbox"/> | All parent visits must be planned in advance | <input type="checkbox"/> | There are too many children for adequate care and supervision |
| <input type="checkbox"/> | There are few planned activities or guidance | <input type="checkbox"/> | Caregivers are physically rough, abusive or yell at the children |
| <input type="checkbox"/> | The child care is not licensed or registered | <input type="checkbox"/> | There are licensing deficiencies for Health and Safety requirements |